

# Quotation Request //

## US Government Publishing Office

Denver Regional Office  
12345 W Alameda Parkway  
Lakewood, CO 80228-2842

**JACKET:561-198**

### Quotations are Due By:

(Eastern Time) 12:00 PM on 07/01/2021

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>  
Contractor must provide mandatory W-9 form before GPO makes payment.**

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**TITLE:** EQUIPMENT LOGBOOKS

**QUANTITY:** 50 copies, +/- none.

**SUBMISSION OF QUOTES:** Vendor to submit quotes via Quick Quote

<https://contractorconnection.gpo.gov/OpenJobs.aspx>. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to Denver GPO at 303-236-5292.

**TRIM SIZE:** Book approximately 8-7/8 x 5-3/4".

Interior text pages approximately 8-1/2 x 5-1/2".

**PAGES:** 100 leaves plus separate case bound cover.

### **SCHEDULE:**

Furnished Material will be available for pickup by 07/06/2021

Deliver complete (to arrive at destination) by 07/30/2021

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

### **DESCRIPTION:**

**SUBCONTRACTING:** The contractor may make contracts for the furnishing of all or any part of the supplies or work specified, with the exception of the predominant production function. The predominant production function for this order is presswork for printing firms and binding for bindery firms. Bidders who must subcontract both operations will be declared non-responsible. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6 01)), does not apply to this procurement.

Case Bound Book - Stamp front cover and spine in imitation gold foil. Stamping must have good adherence to case cover material and have solid impressions without picking, pinholes, or filled letters or areas. Copy must be centered within front cover and centered within spine. Contractor to create the necessary media to stamp the cover (1 line of copy on front cover and 1 line of copy on spine).

Additional leaf to print landscape in black and adhered to inside back cover.

The text consists of 100 leaves printed face only with common copy in black ink. Each leaf is to be numbered sequentially on top right corner in Red ink, number from No. 001 through No. 100.

Reinforce the end-leaves and the first and last signatures with strips of un-gummed, sized cotton cloth extending 3/4" on inner side of the signatures and 1" on the end-leaves. Smyth (signature) sew or Double-Fan adhesive binding. Notching is permitted, no deeper than 2 mm (1/16"). The number of notches shall be the minimum required to enhance exposure to adhesive. The contractor must exercise judgment in

determining the frequency of notches by weighing such factors as size and weight of the volume, and the calendaring or coating of the paper. Pasted end-leaves front and back and free fly leaves front and back. Trim 3 sides. Reinforce back with crash and strong paper liner. Case bind with suitable squares.

Although some dimension are given as "approximate", they are to be uniformly adjusted so that the finished product will be of good quality and appearance.

GPO imprint required.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Book to be made according to written specs and attached pictures of previous printed job.

Contractor to set type for cover, spine, and create all dies as required for foil stamping. Typeset same or similar for all portions of the book as per attached.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
JCP Code\* R30, Black Book Cover Board, Basis Size 25.25 X 30.25" Basis Weight .098  
JCP Code\* A50, White Uncoated Machine-Finish Book End, Basis Size 25 X 38" Basis Weight 80 lb.  
JCP Code\* A60, White Uncoated Text, Basis Size 25 X 38" Basis Weight 70 lb.

**COLOR OF INK:**

COVER/SPINE: Imitation gold foil.

TEXT: Black

NUMBERING: Red

**PRINT PAGE:** See Above

**MARGINS:** Follow Copy Sample. Adequate Gripper.

**PROOFS:**

None Required. The Contractor will be responsible for performing all necessary proofreading to ensure that the final product is in conformity with the copy submitted.

**PACKING:**

Pack Suitable per shipping container.

**DISTRIBUTION:**

**NOTIFICATION OF SHIPMENT TO AGENCY AND DELIVERY TO DENVER GPO:**

Inform the GPO Denver Regional Office of the actual delivery date (not the shipped date) as soon as known on all orders. Email the Jacket number and delivery date to [InfoDenver@gpo.gov](mailto:InfoDenver@gpo.gov).

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to: [epruitt@tfeinc.net](mailto:epruitt@tfeinc.net). The subject line of this message shall be "Distribution Notice for Requisition No. 1-00302, Jacket 561-198". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

**INSIDE DELIVERY REQUIRED**

50 case bound books delivered to: Department of Energy; Waste Isolation Pilot Plant; Attn: Elizabeth Pruitt (ph. 505-620-9480); 4021 National Parks Highway; Carlsbad, NM 88220

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes   Level III.
- (b) Finishing (item related) Attributes   Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards -- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-5. Text and Image Position	Misplacement, Skewness, Supplied Electronic Media
P-7. Type Quality and Uniformity	Supplied Electronic Media

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1)Most recent profit and loss statement
- 2)Most recent balance sheet
- 3)Statement of cash flows
- 4)Current official bank statement
- 5)Current lines of credit (with amounts available)
- 6)Letter of commitment from paper supplier(s)
- 7)Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=561198>